The Dessy Group (www.dessy.com) is looking to hire an experienced **freight, traffic and customs manager**. The candidate should have significant experience with freight tracking and management, warehouse/shipping management and customs clearance. This will be a varied and responsible role dealing with the importing of garments from multiple factories and countries to the USA and also to the UK and Canada. The successful candidate will also be responsible for prioritizing and organizing the processing and onward distribution of received shipments to domestic retailers.

**Tasks and responsibilities will include:**

### Liaison with freight forwarders
- Communicating with several freight forwarders and establishing procedures
- Tracking progress of shipments
- Resolving problems
- Invoice reconciliation
- Monitoring and reducing costs

### Shipping
- Managing the receiving of incoming freight
- Liaising with the shipping department to ensure most urgent orders are shipped out first to Dessy’s customers
- Managing the receiving, allocation and onward shipment of customer orders (the administrative/paperwork side of the shipping department)

### Customs clearance
- Filing US customs entries (for limited categories of goods)
- Monitoring clearance status and ensuring goods are delivered as quickly as possible to Dessy
- Supervising customs clearance by Dessy’s brokers in the UK and Canada
- Cost control and reduction
- Resolving any customs issues

### Other
- Special projects, as required

### Required personality and attitude:
- Detail-oriented
- Problem solver
• “Can do” attitude: self-motivated / self-starter
• Always meets deadlines and willingness to stay later if necessary
• Ability to multi-task and juggle several tasks
• Ability to manage the activities of several co-workers
• Strong verbal communication skills
• Service oriented, both internally and externally
• Cheerful and friendly – team worker

**Required/preferred experience and skills:**

• Customs clearance and filing entries [required]
• Interaction with freight forwarding companies [required]
• Good computer skills and advanced knowledge of Microsoft Excel [required]
• College education [preferred]
• Must have held previous relevant positions of responsibility [required]

**Further information:**

When applying, please indicate your most recent salary and your salary expectations for this position

Email resume to: karla@dessy.com